

Worksheet for Business Related Automotive Expenses
For tax year: 2011

Vehicle Information

Vehicle make _____
 Vehicle model _____
 Vehicle year _____
 Purchase price (if not leased) _____

Business usage

Total travelled for business (km) _____
 Total travelled for personal and business for 2011 (km) _____

or

Percent of expenses related to business use _____

Expenses

Fuel and oil _____
 Insurance _____
 License and registration for vehicle _____
 Maintenance and repairs _____
Other (please explain): _____
Other (please explain): _____

Leasing Costs

Vehicle lease commencing date _____
 Vehicle lease termination date _____
 Lease payments paid during the year _____

Additional Notes: _____

